

GOVERNMENT OF PAKISTAN  
PAKISTAN NATIONAL ACCREDITATION COUNCIL  
Ministry of Science & Technology

\*\*\*\*\*

Ground Floor, S & T Building,  
1-Constitution Avenue, G-5/2,  
Islamabad the 24<sup>th</sup> August 2017

PNAC-Admin 10(93)/2018.

Dy Director (IT/Monitoring & Legal),  
(**Mr. Rizwan Mehmood**),  
Public Procurement Regulatory Authority,  
1st Floor FBC Building Near State Bank,  
Sector G-5/2, Islamabad-Pakistan.

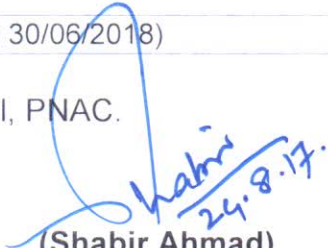
**Subject: Floating of Tender Notice/ PNAC's Purchases 2017-18.**

Dear Sir,

Enclosed please find herewith soft/hard copy of Tender Notice at **Annex-I** and Tender Documents alongwith quantity at **Annex-II** for uploading on PPRA Website. A copy of the same document is also being uploaded on the website of the Council i.e. [www.pnac.org.pk](http://www.pnac.org.pk). The following are the details in said regard;

S.No	Description	Details
01	Name of Procuring Agency	Pakistan National Accreditation Council (PNAC), M/o S&T, lbd.
02	Tender Number/Identification	PNAC-Admin 10(93)/2018
03	Procurement Title	Purchase of Machinery & Equipments, Stationery, IT, Furniture & Fixture.
04	Contact Person	Mr. Khalid Masood, Dy. Director (A&F), Telephone No. 051-9222311 Shabir Ahmad, Assistant Director (Admin) Telephone-051-9209509
05	Last Date for Obtaining Bidding Documents	<b>20/09/2017</b>
06	Closing Time & Date as well as Place for Receiving Bids	<b>20/09/2017</b> (11.00 a.m), Admin Office, PNAC, Ground Floor, S&T Building, 1-Constitution Avenue, G-5/2, Islamabad,
07	Time & Place of Public Opening of Bids	<b>20/09/2017</b> (11.30 a.m), Committee Room of PNAC, as above.
08	Amounts of Bid Security	5% of the total value of Bid
09	Time Period for performance of contract/Warranty/Guarantee.	One Year/or above Warranty/Guarantee Period for all equipments/items w.e.f. date of actual supply.
10	Validity of Tender/Bids/Prices	FY 2017-18 (up to 30/06/2018)

2. This issues with approval of the Director General, PNAC.

  
(**Shabir Ahmad**)  
Assist. Director (Admin)  
Tel.-051-9209509

**Copy to:**

1. SPS to Director General, PNAC.
2. Members Purchase Committee, PNAC.
3. Project Director/AAO/DDO, Halal Accreditation//Accounts Officer, PNAC.

Government of Pakistan  
Ministry of Science & technology  
**Pakistan National Accreditation Council**  
Ground Floor, 1-Constitution Avenue, G-5/2  
Islamabad

**TENDER NOTICE**

Sealed quotations are invited from the reputable firms/suppliers & authorized dealers who are registered with sales tax/Income tax department having GST/NTN Numbers for purchase of following items: -

S. No	Specification	Quantity
1	Laptops	07
2	Branded Computer systems with Components (LCD, Mouse, Keyboards etc)	10
3	Branded LCDs/Monitors, Keyboards with mouse (4 wireless and 4 wire mouses) for Store Purposes.	10 Each
4	Laser Printers	08
5	Fax Machines	03
6	Branded Multimedia Portable Slim Projectors /Full Function LED/DLP Lamp Free Slim Projector with Wi-Fi and USB facility (with complete warranty).	02
7	Photocopier Machine cum Printer and Scanner	02
8	Scanners, A3	06
9	LEDs/LCDs	13
10	Wooden Files Racks (front-open)	10
11	Wooden Tables for Officers, Best Quality	08
12	Wooden Tables for staff, Fine Quality	08
13	Officer Chairs, Best Quality	08
14	Staff Chairs, Fine Quality	08
15	Wooden Cabinets, Fine Quality	12
16	Steel Almirahs, Fine Quality	12
17	Server Machine, OS Server 2012/R2	01
18	Ethernet Switch (Manageable layer2), 24 ports	06
19	PDU Extension, 8 ports	12
20	Racks for machines, 27U, 600x1000	01
21	CAT-5E Cable Rolls	05
22	RJ-45 Connectors packets	02
23	RJ-11 Connectors packets	02
24	External DVD/RW ROM	01
25	Provision/installation of Security System/CCTV Camera(s)	10
26	Hot, Cold & Normal (3 tap) Water Dispenser with Cabinet	06
27	Partitioning walls (Chinese + Glass)	As per Tender Document
28	Stationery Items, IT and other Misc. items	

Terms & Conditions: (On next page)



- i. The purchase/procurement procedure is subject to observance of PPRA 2004 Rules.
- ii. Tenders along with detailed specifications accompanied by Call/Security deposit (refundable after successful supply/warranty period) in shape of Bank Draft/Pay order equal to 5% of the bid amount in favor of "Pakistan National Accreditation Council (PNAC), Islamabad. Cross cheques will not be accepted. Tenders without Call deposits will not be entertained.
- iii. An Affidavit on stamp paper that the firm has never been BLACKLISTED by any Ministry/Division/Department/Organization of the Government is to be attached with the tender/bid whereas, the successful bidder(s) are liable to provide the item on quoted price within current financial year (2017-18) from time to time otherwise, the call/security deposit will be forfeited alongwith blacklisting of the relevant firm/vendor/bidder.
- iv. The suppliers/vendors/bidders will have also to submit an Affidavit on stamp paper that the items supplied will be genuine and branded otherwise, the call/security deposit will be forfeited alongwith blacklisting of the relevant firm/vendor/bidder.
- v. Incomplete tenders/bids will not be entertained. Samples of items, if required can be demanded from lowest/competitive bidder or required quality (subject to recommendations of the purchase committee & approval of the competent authority) before issuing of supply order.
- vi. Rates along with GST should be quoted. Withholding tax at source will be deducted as per Rule. The Bidders/Vendors must provide proof of Registration with Sale Tax department and quote their NTN/GST Number, issued by Income tax/Sales tax department.
- vii. Quoted rates should be effective for current financial year (July 2017-June 2018) and on the basis of quoted rates, supply order can be issued any time/need basis within current FY (up to 30/06/2018), however subject to requirement/availability of funds.
- viii. Firms available on Active Tax Payer List (ATL) of FBR should quote their rates against each item in Pak. Rupees whereas; Cutting/Overwriting in the offered/quoted prices shall not be accepted and will lead to disqualification.
- ix. Sale/Service certificate will also be accompanied with tender. Time period for supply of items will be two weeks from the date of supply order.
- x. Tender document can be obtained during office hours (0830 AM- 04:00 PM) on any working day. Tender document can also be downloaded from Council website www.pnac.org.pk
- xi. Tenders shall be received in PNAC office till 11:00 a.m on 20-09-2017 and will be opened on the same day at 11:30 a.m by the Purchase Committee in the presence of bidders/firms who care to attend.
- xii. Major items where installation is required, be quoted accordingly whereas, submission of false statement/documents as well as concealing of any information is liable to disqualify the respective firms/vendors/bidders.
- xiii. Competent Authority reserves the rights to reject any or all the tenders /increase or decrease the quantity of purchasing items however, subject to assigning justified reasons.

  
(Shabir Ahmad)  
Assist. Director (Admin)  
Tel: 051-9222311/9209509

